

DAIR	DAIRY FARM HAND / MILKER POSITION DESCRIPTION		
Position	Dairy Farm Hand / Milker		
Location	Jamberoo, NSW (South Cost of NSW)		
Job Purpose	Assist the team in meeting all functions required for the successful day-to- day operations of the dairy farm. All duties are to be performed efficiently, to a high standard and compliant with all competencies regarding safety, people management, animal welfare, quality, environmental standards and risk management.		
Reports to	Farm Owners		
Statement of responsibility	This document represents a description of your role within the business and the standards of performance expected by you. The Dairy Farm Hand / Milker will work collaboratively with the team and the farm owners to ensure farm goals are achieved. This includes ensuring that specified dairy production tasks and techniques, methods and control procedures concerned with the operation of the dairy and herd management are performed to the highest quality and standard.		
Summary of Duties			
Key Duties			
Primary responsibilities	 Milk harvesting and assisting with managing the harvesting schedule Droving livestock to milking sheds and between paddocks, ensuring 		
	sufficient feed available		
	• Livestock work, collecting calves and cows		
	• Dairy maintenance and dairy hygiene		
	• Following SOPs and instructions for the safe operation and maintenance of a range of farm machinery		
	• Maintaining a safe working environment		
	• Complying with company policies including Animal Welfare and OHS regulations		
	• Performing other duties as instructed and required		
Milk Harvesting	 Collect cows from paddock to the dairy Set up tracks and gates for next grazing. 		
	• Check and start the milking system, milk cooling, refrigeration, washing and feed system.		
	• Cup up cows after attending to appropriate udder hygiene.		
	• Remove cups from cows following the standard operating procedures (SOPs). Apply teat disinfectant for use according to SOP. Oversee the movement of cows from the dairy.		

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	 Identify cows with clinical mastitis, teat damage, lameness and other illnesses. Follow protocols for the treatment and recording of the condition. At the completion of milking, follow the procedures for plant cleaning and the shutdown process. Prepare the dairy in readiness for the next milking according to the set guidelines.
Feed Management & Delivery	 Implement the dairy maintenance schedule including replacement of rubber ware, routine machine testing and maintenance of equipment as instructed.
Tractor Work	o Fertilising
	o Seeding
	• Manure Spreading
	o Slashing/Mulching
	• Cleaning Feed pad
	o Hay Rack
	• Hay Green Shed
Water Maintenance	• Water troughs
	o Water level
	• Shortage water protocol
	• Filter cleaning
Cows and Calves	o Collection
	o Milking Fresh Cows
	o Colostrum Protocol
	o ID Protocol
Machinery Maintenance	o Maintenance Schedule
General Farm Tasks	• Safe food maintenance
	o Management Days
	o General Farm tasks

Production & Quality	
Management	o SCC
	• Bacto
	o Thermo
	• Low milk production
	• Individual feed-production level
	• Monitoring body Condition Score
	• Animal health
	• Fresh cow health
Skills, Experience and Qualifications	• 3+ years' experience in a similar role in the dairy industry
Quantitations	• Record keeping / inventory management skills
	• Tractor Driving
	• Current and valid driver licence
	Highly Desirable
	• Agricultural qualification
	• Animal husbandry skills
	• AI certificate and strong conception rate history
Personal Attributes	o Attention to detail
	• Punctual and reliable
	• Ability to work autonomously and collaboratively as part of a team
	• Driven and passionate, enjoys working in the dairy industry
	• Proactive, solutions and outcome focused
	• Work in accordance with WHS legislation and be committed to safety, animal welfare, quality and continuous improvement
Certification	I am satisfied that this position description accurately describes the requirements of the position.
	Employer Name, Signature and Date
	I have read this document and agree to undertake the duties and responsibilities listed herein. I understand that I may be required to undertake additional duties and responsibilities as required from time to time.
	Employee Name, Signature and Date